

## Co-op Claim Policy

**JW SPECIALTIES, LTD** will file co-op on your behalf. Claims will come directly to the store in form of credit or check, whichever the current manufacture policy states for the year or arrangements that you may have with the vendor.

Payment of the project ordered is due in full to **JW SPECIALTIES, LTD** *after* the job is complete, either paid by credit card or invoiced on your Do it Best statement.

A copy of the claim will be emailed to you as proof of performance/claim. It will be up to the store to follow-up for any missing payment claims. The manufacturer will not hold **JW SPECIALTIES, LTD** responsible for claims denied for lack of funds available or a change of co-op policy. **JW SPECIALTIES, LTD** will re-submit a claim if it was not submitted properly or needs additional information.

To request co-op file for project ordered. Please fill out the Co-op Authorization form available on the website for download and fax or email back to us at fax # 260.627.3147, email: [info@jwspecialtiesltd.com](mailto:info@jwspecialtiesltd.com), or call us: 260.627.0717.

Thank You,

**JW SPECIALTIES TEAM**

